



REPUBLIC OF GHANA

**MINISTRY OF LOCAL GOVERNMENT & RURAL DEVELOPMENT**

**SEKYERE SOUTH DISTRICT ASSEMBLY**

**2022 ANNUAL ACTION PLAN**

***PREPARED BY:***

***THE PLANNING UNIT***



No.	Activities	Location	Output Indicators	Time Schedule				Indicative Budget (GHS )					Implementing Agencies	
				1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	GoG	DDF	IGF	DACF	Donor	Lead	Collab.
<b>1. ECONOMIC DEVELOPMENT</b>														
<b>Finance Department</b>														
1	Compensations (GOG Paid Salaries)	Agona	Compensations paid					5,000,000.00					SSDA	Adm.
2	Commissions Other Allowances	Agona	Commissions Other Allowances paid							15,000.00			SSDA	DFO
3	Purchase of value books	Agona	Value books purchased							30,000.00			SSDA	DFO
	Valuation of Properties and Revenue Mobilization exercise and Data Update	Agona	Property Valuation, Mobilization Exercise and Data Update are done							50,000.00				
	<b>Sub-totals</b>							<b>5,000,000.00</b>		<b>95,000.00</b>				
<b>Trade and Industry Department (B AC)</b>														
5.	Training on soap making	District wide	SMEs Programs (BACs) supported							2,000.00	5000		BAC	DA
6.	Soft Skill Training – Business Accounting	District wide	Soft Skill Trainers trained							1,000.00	2,080.00	3,700.00	BAC	Agona CDVTI
7.	Loan Recovery exercise	District wide	Loan Recovered							1,000.00			BAC	HTDA
8.	Capacity building for artisans	District wide	Capacity of various artisans enhanced							1,000.00			BAC	DA
9.	Hold quarterly meetings by Municipal LED Team	District wide	Quarterly meetings of LED team/platform successfully held							1,000.00			BAC	DA
10.	Conduct training on value chain commodities	District wide	Training on value chain commodities organized							1,000.00			BAC	DA
11.	Training on ruminant and livestock rearing	District wide	Training on small ruminants and livestock rearing organized							1,000.00	1,020.0		BAC	DAD
	<b>Sub-Total GHS</b>									<b>8,000.00</b>	<b>9,000</b>	<b>3,700.00</b>		

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				1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	GoG	DDF	IGF	DACF	Donor	Lead	Collab.
<b>1. ECONOMIC DEVELOPMENT</b>														
Department of Agriculture (DAD)														
12	Conduct District Planning session	District-wide	% increase in performance						4,000.00				DAD	SSDA, DADU, RADU
13	Organize District Framers Day Celebration	Selected community	Framers Day Celebration organized in the Municipality							50,000.00			DAD/DA	SSDA, DADU, RADU
14	Organize two TEDMAG trainings on FBO formation, value chain and marketing for staff	District-wide	% Reduction in Post-Harvest Lost					1,000.00				10,000.00	DAD/DA	CIDA
15	Implement Standardization of maize measurement and other cereals in the District	Selected Communities /Markets	Standardization of maize measurement and other cereals implemented annually					8,000.00		1,000.00	5,000.00	20,000.00	DAD/ DA	DONORS/ PS
16	Combat the spread of natural disasters i.e. fall army worms etc.	Agona	Proportion of Staff Trained							1,000.00		5,000.00	DAD	DONORS/ PS
17	Train 30 staff on child labour and HIV/AIDS .	District-wide	Staff Trained					2,000.00					DAD	HIV Focal Person
18	Train 20 agro input dealers on safe handling of storage of pesticides	District wide	% Increase in safety precaution					2,000.00					DAD	SSDA, DADU, RADU
19	Provide for Printing materials and stationeries	District wide	Printing materials and stationery provided for								3,000.00		DAD	
<b>SUB-TOTAL</b>								<b>13,000.00</b>		<b>6,000.00</b>	<b>58,000.00</b>	<b>35,000.00</b>		



30	Train 2 women FBOs in value chain marketing	District wide	% increase in value chain marketing					3,000.00						
	<b>Sub-totals</b>							<b>50,000.00</b>		<b>1,000.00</b>	<b>56,000.,00</b>	<b>27,000.00</b>		

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				1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	GoG	DDF	IGF	DACF	Donor	Lead	Collab.
<b>1. ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT</b>														
<b>DISTRICT DEPARTMENT OF WORKS (DWD)</b>														
31	Undertake routine maintenance work of Assembly offices	Affected offices	Assembly offices maintained								15,000.00		DWD	PRIVATE SCTOR
32	Undertake routine maintenance of Assembly bungalows / flats	Municipal-Wide	Assembly bungalows/flats maintained							10,000.00	10,000.00		DWD	PRIVATE SCTOR
33	Drill and mechanize 4No. boreholes	Selected Communities	4No. boreholes drilled in the district						100,000.00				DWD	PRIVATE SCTOR
34	Undertake routine maintenance of 20No. broken down boreholes	Selected Communities	20No. broken down boreholes maintained						50,000.00				DWD	PRIVATE SCTOR
35	Procure Street lights and accessories	Affected communities	Street lights ad and accessories procured								25,000.00		DWD	PRIVATE SCTOR
36	Construction of 3 No.Urinals	Selected Communities	Urinals Constructed						25,000.00				DWD	PRIVATE SCTOR
37	Construction of drainage at Agona	Agona	Drainage constructed								12,500.00		DWD	PRIVATE SCTOR
38	Routine Maintenance of Roads	District wide	Roads repaired								300,000.00		DWD	PRIVATE SCTOR
39	. Procure and Maintain Streetlights	District wide	Streetlights procured and maintained								193,000.00		DWD	PRIVATE SCTOR
40	Surface dressing of the District Assembly Forecourt	District Assembly	District Assembly surface dressed								10,000.00		DWD	PRIVATE SCTOR
41	Provide for MP's capital projects	District wide	Capital projects provided								10,000.00		DWD	PRIVATE SCTOR
42	Completion of Ambulance Service and Fire Service Bay	Agona	Ambulance and Fire Service Completed							60,000.00			DWD	PRIVATE SCTOR
	<b>Sub-Totals</b>								<b>175,000.00</b>	<b>70,000.00</b>	<b>555,500.00</b>		DWD	PRIVATE SCTOR

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			1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	GoG	DDF	IGF	DACF	Donor	Lead	Collab.
<b>3. SOCIAL DEVELOPMENT</b>													
<b>EDUCATION</b>													
43	Conduct Ghana's Independence Day Celebration	Agona	Ghana's Independence Day Celebration successfully conducted								20,000.00	GES	DA
44	Support My First Day @ School activities	District-wide	My First Day @ School activities successfully carried- out								10,000.00	GES	DA
45	Construction of 1 No 3 unit classroom block (SDA)	Jamasi	1No. 3-Unit classroom block at Jamasi SDA constructed.								190,000.00	GES	DA
46	Completion of 1No. 6-unit Classroom Block at Abrakaso D/A Primary	Abrakaso	1No. 6-unit Classroom Block constructed								200,000.00	GES	DA
47	Construction of 1 No 6 unit classroom for Methodist Primary Wiamoase	Wiamoase	1 No 6 unit classroom for Methodist Primary constructed								120,000.00	GES	DA
48	Provide support and scholarship/bursary for brilliant but needy students	District wide	Brilliant, but needy students supported						20,000.00		290,000.00	GES	DA
49	Completion of ICT Centre at Bipoa	Bipoa	ICT Centre completed.								120,000.00	GES	DA
50	Construction of 1no. 3 Unit classroom block with office and store	Domeabra	1no. 3 Unit classroom block constructed								120,000.00	GES	DA
51	Construction of 1no. 3 Unit classroom block with office and store at Bipoa	Bipoa	1no. 3 Unit classroom block constructed								120,000.00	GES	DA
52	Construction of 1 No 6 unit classroom at Bepoase phase 1 and 11(Methodist School)	Bepoase	1 No 6 unit classroom at Bepoase phase 1 constructed					60,000.00				GES	DA
53	Completion of 1no. 6 Unit classroom block for Saviour Primary School	Wiamoase	1no. 6 Unit classroom block constructed								150,000.00	GES	DA
54	Construction of 1no. 3 Unit Classroom Block for Asamang	Asamang	1no. 3 Unit Classroom Block for Asamang completed					60,000.00				GES	DA
55	Construction of 1no. 6-Unit Classroom Block for Kona D/A Primary	Kona	1no. 6-Unit Classroom Block for Kona completed					60,000.00				GES	DA
56	Construction of 1no. 6-Unit Classroom Block for Tutu Kwantuo	Tutu Kwantuo	1no. 6-Unit Classroom Block for Tutu Kwantuo completed					70,000.00				GES	DA
<b>SUB-TOTALS</b>								<b>250,000.00</b>	<b>20,000.00</b>	<b>1,340,000.00</b>			



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<b>2. SOCIAL DEVELOPMENT</b>														
<b>EDUCATION</b>														
57	Construction of 1no. 6-Unit Classroom Block for Fofiekrom	Fofiekrom	1no. 6-Unit Classroom Block for Fofiekrom constructed.						70,000.00				GES	MA
58	Renovate 10No. dilapidated schools in the Municipality	District Wide	20No. dilapidated schools in the Municipality renovated								140,000.00		GES	MA/PS
59	Provide for STMIE activities	District Wide	STMIE activities provided for								6,000.00		GES	MA
60	Provide for sports, recreational and culture development	District Wide	Sports, recreational and culture development provided for							10,000.00	10,000.00			
	<b>SUB-TOTALS</b>								<b>70,000.00</b>	<b>10,000.00</b>	<b>156,000.00</b>			

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<b>3. SOCIAL DEVELOPMENT</b>														
<b>GHANA HEALTH SERVICE (GHS)</b>														
61	Provide support for malaria and HIV/AIDS activities	District Wide	Malaria and HIV/ AIDS activities carried –out in the district								30,000.00		GHS	HIV Focal Person
62	Organise Weekly/Monthly DHMT Meetings	District-Wide	My First Day @ School activities successfully carried- out								10,000.00		GHS	DA
63	Completion of four CHPS compounds (Dome/Amenase. Bedomase, Akrofonso and Funifuni/Dabang)	Dome, Amenase, Bedomase, Funfuni and Dabang	CHPS compounds Dome, Amenase, Bedomase, Akrofonso and Funifuni, Dabang completed								160,000.00		GHS	DA
64	Organise TOT for DHMTs using CHO Training Manual	District Wide	TOT for DHMTs using CHO Training Manual organised								16,105.10		GHS	DA
65	Hold Conference to discuss CHPS policy and implementation guidelines	District Wide	Conference to discuss CHPS policy and implementation guidelines held								3,2210.20		GHS	DA
67	Renovation/Extension of District Health Directorate Block	District	Renovation/Extension of District Health Directorate Block completed								125,000		GHS	DA
68	Organise quarterly Monitoring and support visit to sub district and CHPS zones	District Wide	Quarterly Monitoring and support visit to sub district and CHPS zones organized								2,415.77		GHS	DA
69	Conduct Half yearly Iodated Salt Survey in Markets, selected households and institutions	District Wide	Half yearly Iodated Salt Survey organized								3,471.92		GHS	DA
70	Organize case search on AFP and other vaccine preventable diseases	District Wide	Case search on AFP and other vaccine preventable diseases organized								5,200.48		GHS	DA
71	Organize community durbars	District Wide	Community durbars organized							5,850.55			GHS	DA
72	Organize health talks in Basic and Second cycle schools	District Wide	Health talks in Basic and Second cycle schools conducted							7,889.37			GHS	DA
	<b>SUB-TOTALS</b>										<b>13,739.92</b>	<b>384,403.47</b>		

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<b>2. ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT</b>														
ENVIRONMENTAL; HEALTH AND SANITATION UNIT														
73	Hygiene Education in First and Second Cycle Schools	District Wide	70% of pupils and students educated in first and second cycle schools							4,220.00			EHSU	SHEP (GES)
74	Form community level Environmental Health Management teams	District-Wide	70% of waste disposal sites acquired								100,000.00		DA	EHSU
75	Premises Inspection	District wide	80% of premises inspected							2,000.00			EHSU	
76	Monitoring/Inspection of public toilets	District Wide	85% of public toilets monitored/inspected							1,500.00			EHSU	
77	Food vendor/handlers screening exercise and education	District Wide	94% of vendors/handlers screened and educated							3,500.00			EHSU	DA
78	Refuse Evacuation/Levelling	District	60% of refuse dumps evacuated/Levelled								200,000.00		EHSU	DA
79	Procurement of Sanitary tools	District Wide	85% of sanitary tools procured								25,000.00		DA	DA EHSU
80	Rehabilitation of Public Place of Convenience	District Wide	65% public places of convenience rehabilitated								155,000.00		DA	DA
81	Sensitization of the public on env'tal cleanliness in the communities	District Wide	65% of the public sensitized							2,500.00	5,200.48		EHSU	DA
82	Acquisition of Communal refuse containers	District Wide	70% of communal containers acquired								160,000.00		EHSU	DA
<b>SUB-TOTALS</b>										<b>13,720.00</b>	<b>645,200.48</b>			

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<b>2. ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT</b>															
<b>SOCIAL WELFARE AND COMMUNITY DEVELOPMENT</b>															
83	To monitor 30 day care centers in the District.	District Wide	30 day care centers monitored in the district					1,800.00						SWU	
84	To perform hospital welfare services at 4 Hospitals in the District	Selected Communities	Hospital Welfare services performed in 4 Hospitals in the District					1,500.00						SWU	GHS
85	To perform 20 Social enquiries on children in conflict with the law in the district	District wide	20 Social enquiries on children in conflict with the law in the district performed and reported					1,400.00						SWU	District Magistrate Court
86	To educate and sensitize students/pupils/parents on teenage pregnancy, Drug Abuse and Child Labour in the District	District Wide	All students/pupils/parents sensitized on teenage pregnancy, Drug Abuse and Child Labour in the District					1,500.00						SWU	GES, Opinion Leaders, Assembly Members
87	To adjudicate 20 cases involving Child custody, family welfare/reconciliation, and paternity in the District	District Wide	20 cases involving Child custody, family welfare/reconciliation, and paternity in the District adjudicated					1,400.00						SWU	
88	To monitor 200 PWDs activities in the District	District	60% of refuse dumps evacuated/Levelled					1,200.00						SWU	DA

89	To monitor all water and sanitation facilities in the district	District Wide	85% of sanitary tools procured					1,365.00					SWU	DA
90	To organize 50 mass meetings in the district	District Wide	65% public places of convenience rehabilitated					1,500.00					SWU	DA
91	To train 8 widowhood groups on soap and detergents making in the district	District Wide	65% of the public sensitized					1,000.00					CDU	
	To assist all gender-based violence victims in the District	District Wide	All gender based violence victims supported in the district											
92	To sensitize communities on Gender Based Violence in the district	District Wide	All communities sensitized on gender-based violence in the district					1,000.00					SWU	DA
93	To monitor all LEAP beneficiaries in the district	District Wide	All LEAP beneficiaries in the district monitored					1,000.00						
94	To successfully manage 25 Gender Base Violence cases in the district containers	District Wide	30 Gender Based cases managed successfully					3,000.00					SWU	CDU/SWU
	<b>SUB-TOTALS</b>							<b>17,665.00</b>						

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<b>2. ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT</b>														
<b>PHYSICAL PLANNING DEPARTMENT</b>														
95	Internal management of the physical planning department	District Wide	Official Assignments supported					7,000.00					PPD	CA
96	Stationery and Logistics for physical planning Dept.	District-Wide	70% of waste disposal sites acquired					6,000.00					PPD	CA
97	Prepare Spatial Development Framework (SDF), Structure Plans (SP) and local Plans for selected communities (Apaah, Gyamasi, Bepoa) to guide development by the end of Dec 2022	District wide	SDF , SP developed for the district and LP for communities withouts Local Plans					60,000.00					PPD	
98	Undertake monthly Technical Sub-committee and Statutory Planning Committee meetings	District Wide	12 SPC and 12 TSC meetings organised					8,000.00					PPD	
99	Embark on the implementation of the Street naming and Property Addressing system by Dec 2022	District Wide	No. of Streets named and properties address tagged					6,000.00					PPD	DA
100	Embark on routine site inspection and development control through by the end of 2022	District	No. sites monitored					7,000.00					PPD	DA
101	Develop and promote effective landscape beautification in the district and homes	District Wide	Lanscaping promoted in the district					9,000.00					PPD	

102	Supply tree seedlings to educational institutions on gratis thus encouraging tree planting in schools and communities	District Wide	Tree seedlings supplied to schools for planting					7,000.00					PPD	DA
103	Conduct routine maintenance of prestige areas	District Wide	Prestige areas maintained					8,000.00		2,500.00			PPD	DA
<b>SUB-TOTALS</b>								<b>112,000.00</b>		<b>2,500.00</b>				

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<b>2. ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT</b>															
<b>NADMO (DISASTER PREVENTION AND MITIGATION)</b>															
104	Preparation & Discussion of 2022 Action Plan with Stakeholders (District Disaster Management Committee - DDMC).	District Wide	Achieve % 100 implementation					1,500.00					NADMO	DA	
105	Public Education On Disasters	District-Wide	Public Education On Disasters conducted					27,500.00					NADMO	DA	
106	Mobilisation, Capacity building for disaster clubs, DVG's and reactivating dormant DVG's.	District wide	Mobilisation, Capacity building for disaster clubs conducted					9,900.00					NADMO	DA	
107	Clean- up Exercises /Desilting Works	District Wide	Clean- up Exercises /Desilting Works done					20,000.00					NADMO		
108	Anti-Bush/Domestic Fire and Campaign on any disease outbreak.	District Wide	Anti-Bush/Domestic Fire and Campaign on any disease outbreak.					10,000.00					NADMO	DA	
109	Visit/Inspection of Flood Prone Areas/Projects wrongly and improperly sited.  River bodies	District	Inspection of Flood Prone Areas/Projects visited					5,500.00					NADMO	DA	

110	Inspection of Quarry Sites and fuel Filling stations.	District Wide	Inspection of Quarry Sites and fuel Filling stations done					5,500.00					NADMO	
111	Formation and Inauguration of Volunteer Clubs in 1 <sup>st</sup> , 2 <sup>nd</sup> and Tertiary Institutions. Assessing the safety of our schools and Health Posts.	District Wide	Formation and Inauguration of Volunteer Clubs formed					5,500.00					NADMO	DA
112	Conducting Performance Appraisals for Staff (Monitoring and Evaluation)	District Wide	Conducting Performance Appraisals for Staff done					5,500.00					NADMO	DA
	<b>SUB-TOTALS</b>							<b>90,900.00</b>						

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<b>2. ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT</b>															
<b>NADMO (DISASTER PREVENTION AND MITIGATION)</b>															
113	Public Education on Road Safety	District Wide	Public Education on Road Safety done					11,000.00					NADMO	DA	
113	Mediating and Resolving Conflicts	District-Wide	Mediating and Resolving Conflicts done					5,500.00					NADMO	DA	
114	Celebration of International Day for Disaster Risk Reduction (IDDR)	District wide	Celebration of International Day for Disaster Risk Reduction (IDDR) done					13,200.00					NADMO	DA	
115	Inspection of Market Centres and other Commercial Establishment, and Government Institutions for their fire preparedness	District Wide	Inspection of Market Centres and other Commercial Establishment done					3,300.00					NADMO		
116	Disaster Risk Reduction & Climate Change Adaptation (DRR & CCA) Advocacy	District Wide	Disaster Risk Reduction & Climate Change Adaptation (DRR & CCA) Advocacy					1,100.00					NADMO	DA	



117	Inspection of DVG's /Projects	District	Inspection of DVG's /Projects					3,300.00					NADMO	DA
118	Surveillance of Agricultural Farms (Control of Pests and Insects)	District Wide	Surveillance of Agricultural Farms (Control of Pests and Insects)					3,300.00					NADMO	
119	Capacity Building for Staff	District Wide	Capacity Building for Staff					3,300.00					NADMO	DA
<b>SUB-TOTALS</b>								<b>44,000.00</b>						

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<b>4. GOVERNANCE, COORUPTION AND ACCOUNTABILITY</b>															
<b>CENTRAL ADMINISTRATION AND TRANSPORT DEPARTMENT</b>															
120	Provide for staff welfare expenses	District Wide	Staff welfare expenses provided for					11,000.00					DFD	DA	
121	Provide for security ration	District-Wide	Security ration provided for							10,000.00			DFD	DA	
122	Maintenance and repairs of official vehicles	District wide	Official vehicle repaired and maintained							60,000.00			DFD	DA	
123	Provide for firefighting accessories	District Wide	Firefighting accessories provided							20,000.00			DFD		
124	DDF capacity building	District Wide	DDF capacity building budgeted for						70,000.00				DFD	DA	
125	Security forces contingency (election)	District	Security forces contingency provided for							30,000.00			DFD	DA	

126	Provide for external consultation	District Wide	External consultation fees provided for							8,000.00			DFD	
127	Revenue data base collection	District Wide	Revenue data base created							9,000.00			DFD	DA
128	Identify Tourist Sites	District Wide	Tourist Sites identified							5,000.00				
129	Developing Akrofonso Miraculous Pond and Jamasi Unbreakable Egg Site	Selected Communities	Akrofonso Miraculous Pond and Jamasi Unbreakable Egg Site developed								70,000.00			DA
	<b>SUB-TOTALS</b>							<b>11,000.00</b>	<b>70,000.00</b>	<b>22,000.00</b>	<b>190,000.00</b>			

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<b>4. GOVERNANCE, COORUPTION AND ACCOUNTABILITY</b>															
<b>CENTRAL ADMINISTRATION AND TRANSPORT DEPARTMENT</b>															
128	Review of 2022 – 2025 MTDP	District Wide	2022 – 2025 MTDP reviewed							7,000.00			DFD	DA	
129	Gazatting fee-fixing resolution	District-Wide	Fee fixing resolution gazatted								10,000.00		DFD	DA	
130	Provide for the payment of utilities on	District	Utility bills paid							15,000.00			DFD	DA	

	official transactions	wide										
131	Provide for the procurement/purchase of goods and services	District Wide	Goods and services purchased					250,000.00			DFD	
132	Provide for capacity building of staff and Honorable Assembly member	District Wide	Capacity of staff and Assembly members built tick				70,000.00				DFD	DA
133	Provide for Member of Parliament Common Fund supported activities	District	MP Common Fund activities supported					20,000.00			DFD	DA
134	Provide for contingency	District Wide	Contingency provided for					20,000.00	50,000.00		DFD	
135	Support sub-district structures activities	District Wide	Sub-District structures activities supported						17,000.00		DFD	DA
136	Monitoring and evaluation of projects	District Wide	Development projects monitored						15,000.00	DC	DFD	DA
137	Preparation of 2022 composite budget	District Wide	2022 composite budget prepared						6,000.00	DC	DFD	DA
	<b>SUB-TOTALS</b>						<b>70,000.00</b>	<b>22,200.00</b>	<b>348,000.00</b>			